

## ARTS CENTRE ELLIOTT HALL HIRE CHARGES

(1<sup>st</sup> September 2009 to 31<sup>st</sup> August 2010)

ELLIOTT HALL	CHARITY	ARTS	FUNCTION	BUSINESS
Elliott Hall Rehearsal Hire	£73.00 /hour	£55.00 /hour		£110.00 /hour
Elliott Hall Technical Rehearsal Hire	£110.00 /hour	£83.00 /hour		£167.00 /hour
Elliott Hall Performance Hire 1 Night (Sun-Thu)	£145.00 /hour	£110.00 /hour		£220.00 /hour
Elliott Hall Performance Hire 1 Night (Fri-Sat)	£182.00 /hour	£136.00 /hour		£270.00 /hour
Elliott Hall Performance Hire 2-5 Nights (Sun-Thu)	£110.00 /hour	£78.00 /hour		£150.00 /hour
Elliott Hall Performance Hire 2-5 Nights (Fri-Sat)	£125.00 /hour	£98.00 /hour		£194.00 /hour
Elliott Hall Performance Hire 6-7 Nights	£115.00 /hour	£87.00 /hour		£172.00 /hour
Elliott Hall – Monday to Thursday			£130 /hour	
Elliott Hall – Friday to Sunday			£167 /hour	

- Technical Rehearsal and Performance Hire charges are inclusive of 1 technician and any technical equipment permanently sited in these spaces.
- Performance Hire charges are inclusive of the use of 1 dressing room and printed tickets.
- All Hire charges are based on standard layout, for alternative layouts please see **Additional Charges Tariff**
- Rehearsal Hire is any use of the spaces not open to either public/private audiences or delegates to a conference.
- Technical Rehearsal Hire is use of the spaces requiring technical support and not open to audiences/delegates.
- Performance Hire is measured from the time the audience to a performance or delegates to a conference arrive until the end of the event.
- All Hirers collect 100% of the Box Office takings for their ticket sales.
- Arts Hirers **only** may negotiate a rate reduction in exchange for a percentage split of Box Office takings for ticket sales.
- Hirers may sell tickets themselves, the Arts Centre Box Office will also be happy to sell tickets for events on behalf of the Hirer.
- All Hirers are responsible for the promotion of their event.
- Stewarding: Please refer to the section on Stewards in our standard Terms and Conditions.
- Insurance will be charged at 7% of the hourly rate to organisations and individuals including non-profit making organisations and individuals who do not provide evidence of their own Public Liability Insurance.
- **All bookings are taken subject to Harrow Council Terms and Conditions for hiring of accommodation.** Please request a copy from the Box Office.
- **Licensing requires that performances must be finished by 11.30pm and performers and their audience as well as organisers of functions and their guests must vacate the building by 12 midnight.** No exceptions will be made.