

## Function Hire Charges

1<sup>st</sup> September 2023– 31<sup>st</sup> August 2024

	Rate Per Hour
Elliott Hall – Fri-Sun <i>(minimum booking of 4 hours applies)</i>	£254.00
Elliott Hall – Mon-Thurs <i>(minimum booking of 4 hours applies)</i>	£214.00
Small Room <i>(dry hire only)</i>	£24.00
Large Room – including Boiler House and Hatch End Suites <i>(dry hire only)</i>	£47.00
Backstage Bar	POA

- The Elliott Hall includes (*excluding dry hire*): venue hire, 1 technician, 1 duty manager and stewards. Additional technicians are charged at £37.50 + VAT per hour.
- Use of our finishing kitchen is charged at a further £90 flat rate fee for cleaning and upkeep. When filling out the booking form, you can opt in or out to booking the finishing kitchen. (*Elliott Hall hire only*)
- The use of the computer & projector is charged at £10 + VAT per session and is available in the following rooms: Stanmore, Kenton, Pinner, Belmont, Canons, Boiler House and Hatch End Suite 1.
- Please note that rooms will be assigned as a small or large room. Our decision to appoint you to any room is final and will be determined based on multiple factors, although you may suggest your preferred room.
- All bookings taken are subject to the Terms and Conditions for hiring our venues. Please request a copy from the Box Office if required.