

# **Backstage Bar & Café**

## **Artist Callout Information Pack**

**Calling all artists in and around the borough!**

As part of the creative outreach programme at Harrow Arts Centre, we are searching for artists of all ages, abilities and experiences to submit work to be displayed on a semi-permanent basis in our Backstage Bar & Café.



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## **1. ABOUT THE BACKSTAGE BAR & CAFÉ**

The Backstage Bar & Café is located on the ground floor of Harrow Arts Centre's main building. It is a fully accessible space, close to the automatic doors that lead in from the HAC car park, and across the hall from the public toilets.

On weekdays, it is usually open from 10am – 3:30pm, serving hot and cold drinks, and snacks such as crisps and muffins. It has a lovely peaceful atmosphere for you to relax, meet with a group of friends or catch up on emails!

On show nights, it is usually open and alive with activity one hour before each performance, as well as during intervals. It is also used for social events, such as open mic nights, birthday parties and quizzes.

Having recently refurbished the space, we are now looking for local artwork to display that represents 'what art means to you!'



## **2. INFORMATION & GUIDELINES**

Since the Backstage Bar & Café is an intimate, public space, artwork will be selected on an application basis by our Visual Arts team. Users and hirers of the Harrow Arts Centre will be prioritised though everyone is welcome to apply!

### **We kindly ask that artwork is:**

- Prepared in 2D format. (Unfortunately, we are unable to accept 3D sculptural work or digital work that requires electrical equipment or screens to display.)
- Framed or canvas based to be compatible with our hanging system.
- Suitable for public and family viewing.
- No larger than A2 size.
- Maximum of 1 piece per artist.

All displayed artwork will be credited and, should you wish, promoted for sale using your contact details. (Sales would be taken through you as the artist and 100% of the proceeds would be yours)

Any work that cannot be displayed due to capacity limitations will be added to a waiting list, and should any works be sold or removed, we will be in touch again with available space.

### **3. INSURANCE & LIABILITY**

- We ask that all exhibitors have their own Public Liability Insurance and recommend they also have Artist Insurance to protect their own work.
- Harrow Arts Centre is not responsible for any damages done to artwork and artworks are displayed at the artist's risk. Although loss and damage is extremely rare, please consider this as the exhibition areas are exposed to members of public.
- A CCTV security system is in place throughout the corridors and within the backstage bar. The Backstage Bar & Café is lockable out of hours and the whole building is locked at the end of each day.
- When the Backstage Bar & Café is open, a member of staff will be present in the space. The space is only left unsupervised for a short time in a case of room service set up or to have facility breaks. During longer breaks where staff are not present, it is locked and remains closed to the public.
- Exhibitors must indemnify Harrow Arts Centre against any claims in respect of copyright infringement relating to the display, reproduction, sharing or showing of copyrighted material on the premises.

For a copy of our full exhibition Terms and Conditions please get in touch at [bethany.baker@harrow.gov.uk](mailto:bethany.baker@harrow.gov.uk).

#### **4. HOW TO APPLY**

Please send a photograph of your work with approximate dimensions to HAC's Gallery Coordinator, Beth Baker, via email to [bethany.baker@harrow.gov.uk](mailto:bethany.baker@harrow.gov.uk).

If your work is selected for the display, we will ask you to bring it to the Box Office or post it to us at:

*'Harrow Arts Centre, 171 Uxbridge Road, Hatch End, HA5 4EA'*

**Please include the following information with your artwork:**

- Artist name
- Title of work
- Price of work (if applicable)
- Materials/media used
- A contact email address and/or phone number

**Deadline to apply: Thursday 10<sup>th</sup> November 2022**

If you have any questions, please contact [bethany.baker@harrow.gov.uk](mailto:bethany.baker@harrow.gov.uk).